

IN OFFICE PROCEDURES

Please be aware that certain procedures performed in our office are not included in the standard office visit fee. These procedures will be billed separately and in addition to the office visit charges. Your insurance company may classify these procedures as "Surgery" and apply the charges to your calendar year deductible. The result may be insurance payment for an office visit but <u>not</u> a procedure. In such cases, payments for the procedure will be due from the patient. Be assured that we are following accepted billing coding and guidelines as outline by the American Medical Association.

The physicians of Orange Coast Head and Neck Surgery only perform these procedures when deemed medically necessary to best diagnose and treat our patients. If you are presenting with a sinus, or throat/voice complaint or an ear complaint, in order for the physician to thoroughly examine the area, there is a good chance the surgeon will need to perform one of these procedures.

Examples of in-office procedures include but not limited to:

- CPT 31231 Nasal Endoscopy This procedure uses the flexible or rigid scope attached to a light source to view areas of the nasal cavities that can not be view by the surgeon using the standard nasal speculum and head mirror.
- CPT 31237 Nasal Endoscopy with Debridement or Biopsy This is the same procedure as above with removal of crusting or tissue.
- CPT 69210

This procedure requires use of an instrument to remove ear wax from one or both ears.

• CPT 92614

This procedure involves the passing a long thin flexible fiber optic scope through the nasal cavity to the throat. The fiber optic scope enables the surgeon to visualize the areas of the throat not readily seen. This may be performed as a video recording

• CPT 92615

This is the interpretation and report of above procedure.

Please speak with our billing department if you have any questions.

Patient Name (Print):

Patient/Guardian Signature: _____

Date: